



Bucks Hornets Basketball Club

Aylesbury Grammar School
Walton Road
Aylesbury
HP21 7RP



CLUB CONSTITUTION

1. Name

1.1. The club will be called Bucks Hornets Basketball Club and shall be affiliated to the EBBA.

2. Aims and objectives

2.1. The aims and objectives of the club will be:

- To provide competitive playing and coaching opportunities in Basketball at a National League standard.
- To promote the club and Basketball within the local community to ensure a duty of care to all members of the club.
- To provide all its services in a way that is fair to everyone.
- To ensure that all present and future members receive fair and equal treatment.

3. Membership

3.1. Membership should consist of officers and members of the club.

3.2. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and the Code of Conduct that the club has adopted.

3.3. Members will be enrolled in one of the following categories:

- Full Adult Member (Adults e.g. Coaches)
- Honouree Member (e.g. invited officers)
- Junior Member (e.g. Players and Team Followers U18)

4. Membership fees

4.1. Membership fees consist of the annual costs of running the Club on a sound financial basis, and include the costs of: hall hire, officials fees, insurance, kit and equipment, EB club and individual registration etc.

4.2. Membership fees will be set annually by the Committee and agreed at the Annual General Meeting, although it is normal for Full Adult Members who are coaching staff and Honouree Members who are invited officers to be exempt from the membership fee.

4.3. Annual Membership Fees should be paid in full before first training session or through the scheduled payment plan as set out by the Committee.

5. Officers of the Club

5.1. The officers of the Club who form the Committee will be:

- Chairman
- Vice Chairman
- Club Accountant (Invited position)
- Club Treasurer (Invited position)
- Club Administrator/Secretary (Invited position)
- Girls Teams Coordinator (Permanent position)
- *Overall Coaching Coordinator (Permanent position)**
- *Boys Teams Coordinator (Permanent position)**

* These roles normally fall as part of the Chairman's (or Vice Chairman's) role, depending on experience and qualifications.

5.2. Officers will be elected or presented annually at the Annual General Meeting.

5.3. Officers are to be adult Full Adult Members or invited adults. Officers may fulfill more than one role.

6. Committee.

6.1. The Club will be managed through the Committee.

6.2. Only these posts will have the right to vote at meetings of the Committee – with one vote per person (not per role).

6.3. The Committee will be convened by the Secretary of the club and held no less than 3 per year.

6.4. The quorum required for business to be agreed at Committee meetings will be 4 officers, with a simple majority required for decisions to be taken.

6.5. The Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

6.6. The Committee will have powers to appoint sub-committees as necessary and appoint advisers to the main Committee as necessary to fulfill its business.

6.7. The Committee will be responsible for disciplinary hearings of members who infringe the Club Constitution and Code of Conduct.

6.8. The Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. Finance

7.1. All Club monies will be banked in an account held in the name of the club.

7.2. The Club Accountant and Treasurer will be responsible for the finances of the club.

7.3. The financial year of the club will run from 1st August to 31 July.

7.4. An externally reviewed statement of annual accounts will be presented by the Accountant at the Annual General Meeting.

7.5. Any cheque drawn against Club funds should hold the signatures of 2 authorised bank signatories, one of which should normally be the treasurer.

8. Annual General Meetings

8.1. Notice of the Annual General Meeting (AGM), where appropriate, will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all Full Adult Members.

8.2. The AGM will receive a report from the Chair of the Committee and a statement of the accounts.

8.3. Nominations or invitations (as appropriate) for officers of the Committee will be sent to the Secretary prior to the AGM.

8.4. Elections of officers are to take place at the AGM.

8.5. Only Full Adult Members have the right to vote at the AGM.

8.6. The quorum for AGMs will be 25% of the Full Members. Where a quorum cannot be realistically achieved, then members will be sent the details of the proposed officers of the Committee, and these nominations will be viewed as accepted by the membership where only one nomination is received for an officer position and no 'letter of opposition' is received by the Secretary within 14 days.

8.7. The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9. Discipline and appeals

9.1. All complaints regarding the behaviour of members, or associates of members, should be submitted in writing to the Secretary.

9.2. The Committee will meet to hear complaints within 14 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

9.3. The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

9.4. There will be the right of appeal to the Committee following disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

10. Dissolution

10.1. A resolution to dissolve the Club can only be passed at an AGM or EGM through a majority vote of the Full Members.

10.2. In the event of dissolution, any assets of the club that remain will become the property of some other club with similar objectives to those of the club.

11. Amendments to the constitution

11.1. The constitution will only be changed through agreement by majority vote at an AGM or EGM.

12. Declaration

12.1. Bucks Hornets Basketball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

1 January 2011